



JOB DESCRIPTION

Job Title: Senior Accountant

Location: Millington

Reports to: CFO

Indmar Marine Engines is a privately-held manufacturer seeking an experienced Accounting Professional to join our team. The **Senior Accountant** works alongside the CFO in planning and directing the accounting operations of the company and its subsidiaries. This includes supervising accounting personnel, producing the annual budget, forecasts, financial reports, managing annual audits and ensuring Indmar is compliant in all government requirements. The ideal candidate is someone with a Bachelor's degree in Accounting or Business Administration with a minimum of 5 years' of accounting experience. This position leads a small team so previous supervisory experience is preferred. CPA or CMA is a plus.

Full time employment offers a competitive salary, affordable health benefits, paid time off and a retirement savings plan. **All applicants must be in the Greater Memphis area or willing to relocate.**

DUTIES AND RESPONSIBILITIES:

- Oversees all accounting processes including accounts payable and receivable ensuring timely schedule of payments and collection of receivables.
- Manages and mentors the accounting team to facilitate achievement of department goals.
- Responsible for regular personnel performance evaluations that are constructive and promote personal and professional growth.
- Maintains an adequate system of internal controls to mitigate risk.
- Produces the annual budget and forecasts; reports significant budget differences to management.

- Manages monthly closing process, including preparation of monthly financial statements.
- Analyze and reconcile general ledger accounts.
- Provides financial analysis, with emphasis on capital investments, pricing decisions, and contract negotiations.
- Recommends benchmarks for the measurement of company financial performance goals.
- Works with external auditors and provides needed information for the annual audit.
- Review expenditures and expense reports.
- Completes periodic bank reconciliations.
- Review cycle counts, inventory transactions and product costing.
- Ensures compliance with local, state, and federal government requirements.
- Performs other related duties as necessary or assigned.

EDUCATION & EXPERIENCE:

- Bachelor's degree in Accounting or Business Administration.
- Minimum of 5 years of related accounting experience.
- Previous experience successfully managing a team.
- CPA or CMA designation is a plus.

REQUIRED KNOWLEDGE & SKILLS:

- Thorough working knowledge of accounting principles.
- Superior math skills and a high attention to detail.
- Strong analytical and organization skills.
- Ability to work skillfully and efficiently with little supervision.

- Ability to effectively lead a team to be productive and cohesive.
- Proficient in Microsoft Office (Excel, Outlook & Word).
- Experience working in an ERP system. Current system – Infor CloudSuite Industrial (Syteline).

ENVIRONMENTAL CONDITIONS:

Office environment

All qualified applicants will receive consideration for employment without regard to race, religion, color, age, sex, national origin, sexual orientation, gender identity, disability status or protected veteran status.